

INFORMATION SHEET

5th Fox Williams' Premoot 2020 in association with the CI Arb, London

on Saturday 29th February and Sunday 1st March 2020

in preparation for the 27th Willem C. Vis Commercial Arbitration Moot 2020

Dear Team

Please read this information sheet carefully. It should provide you with all information needed for your attendance at our Premoot in London including suggestions for accommodation and how to get to our offices.

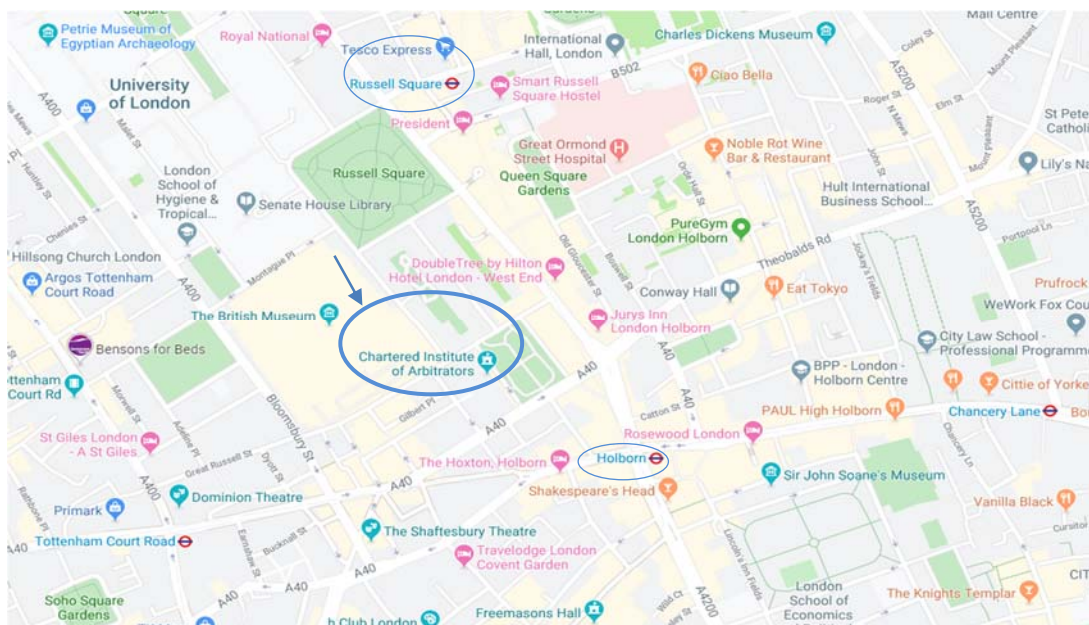
1. SATURDAY LOCATION

Chartered Institute of Arbitrators

12 Bloomsbury Square
London
WC1A 2LP

https://www.google.com/maps/place/Chartered+Institute+of+Arbitrators/@51.518699,-0.1235585,15z/data=!4m2!3m1!1s0x0:0xc44796313b2a488a?ved=2ahUKEwj6vtT1rHfAhV4QRUIHVxjBGoQ_BlwCnoECAAQCA

Nearest Underground stations are: **Holborn and Russell Square**



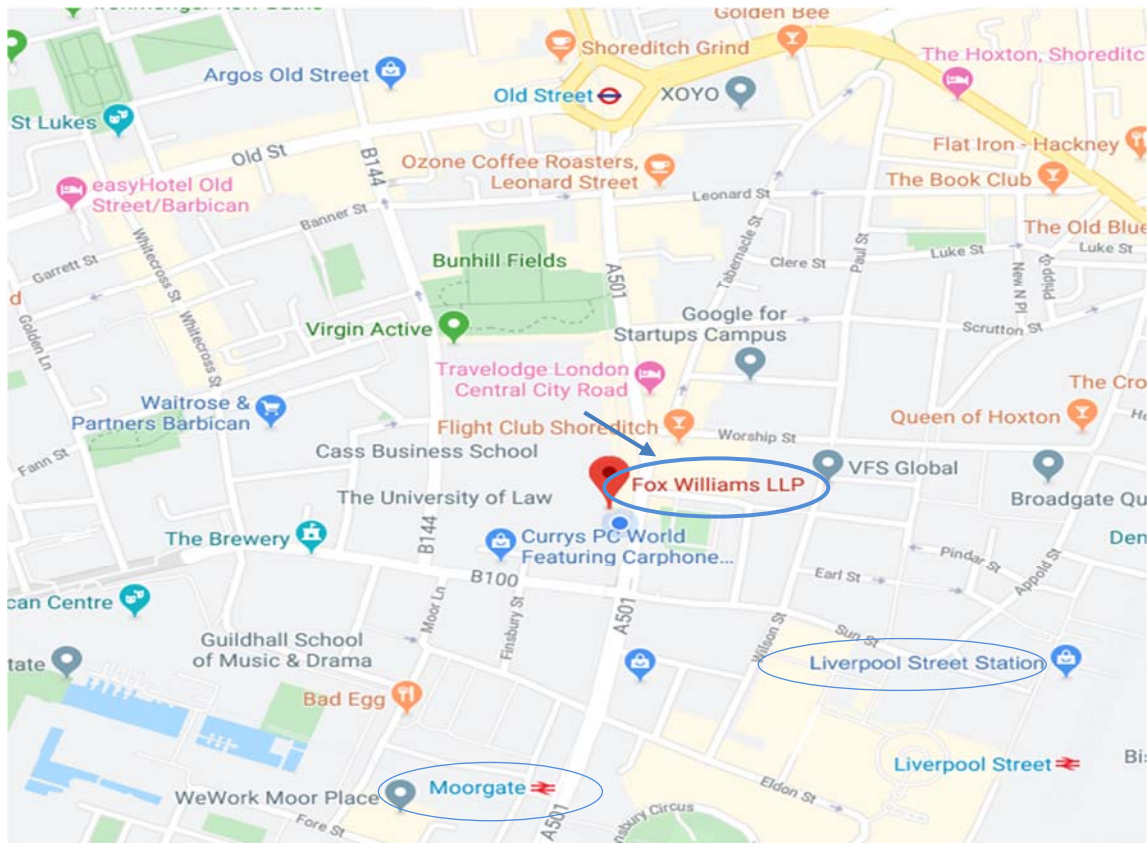
2. SUNDAY LOCATION

Fox Williams LLP

5th Floor
10 Finsbury Square
London
EC2A 1AF

<https://www.google.co.uk/maps/place/Fox+Williams+LLP/@51.521354,-0.0896857,17z/data=!3m1!4m5!3m4!1s0x48761cac3ce16187:0xf75539a968a47408!8m2!3d51.521354!4d-0.087497?dcr=0>

Nearest Underground stations are: **Moorgate** and **Liverpool Street**



3. TIME

Please ensure to be on time. We cannot accommodate late starts.

- **Saturday 29 February: 9.30am- 7.00pm**
- **Sunday 1 March: 9:30am- 2:30pm**

4. STRUCTURE OF THE DAY

Saturday: General Moot Rounds – CI Arb - Bloomsbury Square

9:00 please arrive at Bloomsbury Square

10:00 - 11:30 (1st Round)

12:00 - 13:30 (2nd Round)

13:30 – 14:00 (a sandwich lunch will be provided)

14:00 – 15:30 (3rd Round)

16:00 – 17:30 (4th Round)

17:30: announcement of results/ evening drinks

Sunday: Semi-finals and Finals – Fox Williams – 10 Finsbury Square

9:00 please arrive at our offices at 10 Finsbury Square

10:00 – 11:30 (Semi-Finals)

12:00 – 13:30 (Finals)

14:00: announcement of results Grand Final Round and 3rd place Play-off Round.

5. NOTES

The Rounds:

- Detailed timetables showing arbitrators and teams will be provided on the day.
- On **Saturday**, each team will plead in **4 rounds (1.5 hours each)**; twice for Claimant and twice for Respondent. We will try to make sure you always compete against different teams, and mix common law against civil law teams.

- Teams who have made it to the final Sunday rounds are announced on Saturday evening.
- On **Sunday morning** the four highest scoring teams will take part in the semi-finals. The 1st and 2nd team will then compete in the Grand Final while the 3rd and 4th team compete for the Third Place in the play-off.
- All teams are welcome to watch any of the rounds subject to space and subject to you not being scheduled against a team in Vienna. There will be a break room with refreshments where teams can wait in between rounds.
- The final winners are then announced on Sunday afternoon. The moot will close on Sunday by 2:30pm.

Refreshments:

- Tea, coffee and biscuits will be provided throughout both days; a sandwich lunch is provided on Saturday only. Please advise us of any dietary requirements in advance.
- Whilst waiting for the results on Saturday evening, drinks will be offered for the teams at the CI Arb, at Bloomsbury Square, to give you the chance to get to know each other and to get to know us and some of the arbitrators.

6. INFORMATION WE REQUIRE FROM YOU

Please email premoot@foxwilliams.com with the following information:

- Names of **all attendees**:
 - a list of all the team members and coaches **who will be attending the premoot**. We need this for security to allow you into the premises.
 - a list of other potential attendees.
- Contact details:
 - an email address and phone number (including country code) for a coach or team member, who we can contact in case of any problems while you are in London.
- Details of your opposing teams in Vienna:
 - please let us know which teams you are competing against in Vienna, this will help us to avoid putting you against this team during the Premoot.

7. TRAVEL, AIRPORTS, ACCOMODATION (for teams coming from abroad)

Nearby hotel suggestions:

You are responsible for finding your own accommodation, however below are some suggestions of the cheapest hotels which are walking distance from Fox Williams and/or the Chartered Institute of Arbitrators. We make no recommendations and you should make your own enquiries.

Our offices are located at 10 Finsbury Square, London, **EC2A 1AF**. This is in the area known as the **City of London**.

There are many hotels nearby and a search using www.Booking.com or <https://www.trivago.co.uk> can help show these on the map.

Hotels:

Examples of affordable hotels near Fox Williams and/or the Chartered Institute of Arbitrators are:

a) Premier Inn (London City Old Street)

Corsham Street, London, N1 6DR
10 min walk from Fox Williams

<http://www.premierinn.com/gb/en/hotels/england/greater-london/london/london-city-old-street.html?ARRdd=16&ARRmm=02&ARRyyyy=2018&NIGHTS=3&ROOMS=1&ADULT1=1&CHILD1=0&COT1=0&INTTYP1=DB&SID=4>

b) Travelodge (London Central City Road)

1-23 City Road, London EC1Y 1AG, United Kingdom
2 min walk from Fox Williams

<https://www.travelodge.co.uk/hotels/340/London-Central-City-Road-hotel?checkIn=16%2F02%2F18&checkOut=19%2F02%2F18&rooms%5B0%5D%5BroomId%5D=2a9bo1o0bmo0w9&rooms%5B0%5D%5Badults%5D=1&rooms%5B0%5D%5Bchildren%5D=0&rooms%5B0%5D%5Bextras%5D%5B0%5D=&strikeThroughShown=1>

c) Premier Inn (Holborn)

27-29 Red Lion Street, Holborn, London, WC1R 4PS
7 min walk from the Chartered Institute of Arbitrators

https://www.premierinn.com/gb/en/hotels/england/greater-london/london/london-holborn.html?cid=GLBC_LONHOL

d) Premier Inn Farringdon (Smithfield)

16 min walk from Fox Williams
22 min walk from the Chartered Institute of Arbitrators

<https://www.premierinn.com/gb/en/hotels/england/greater-london/london/london-farringdon-smithfield.html?ARRdd=29&ARRmm=02&ARRyyyy=2020&NIGHTS=3&ROOMS=1&ADULT1=2&CHILD1=0&COT1=0&INTTYP1=DB&BRAND=PI>

Travel: London's transport network

a) Map of the London Underground:

London has an underground train network called the Tube. Please see a link to a map of this. You can also download the tube map app on smart phones.

<http://content.tfl.gov.uk/standard-tube-map.pdf>

b) Map of wider train network:

This shows the trains you can take from the various airports into the central London.

<http://content.tfl.gov.uk/london-rail-and-tube-services-map.pdf>

Tickets: you can buy single underground tickets or use **London Oyster cards** for multiple journeys which you top up with money.

Please note the London underground often has **no lifts** and lots of stairs. Changing multiple times with suitcases can be a bit of a hassle.

Flights/ Getting Here

Please make sure you give yourself plenty of time to travel to/from the airport, in order to check-in, go through security and catch your flight.

There are 3 main airport options.

a) Stansted Airport (North of London)

- The **Stansted Express** (train tickets) can be bought at the station for circa £28 return or booked online in advance (cheaper from £7 or with groups).
- It is a flexible return ticket allowing you to take any train at any time.
- The trains come every 15 minutes and only takes just under 1 hour directly to London Liverpool Street Station (near the office)

<https://www.stanstedexpress.com/>

b) Gatwick (South of London)

- All train tickets can be bought at the station from ticket machines
- Trains go directly from Gatwick Airport to London Victoria station (£15 for 35 mins- this is the most frequent route) or London Bridge (£9 for 1 hour) or London St Pancras International Train station (£9 for 1 hour) [*these are only approximate prices and times*]

https://www.gatwickexpress.com/?gclid=EAlaIqobChMIh8WbulPr1gIViLztCh39fQvEAAAYASAAEgl87vD_BwE&gclidsrc=aw.ds

c) Heathrow (West of London)

- There is a train (30 mins at £10-22) directly into Central London, or a direct underground line (Piccadilly Line) taking 51mins to Kings Cross St Pancras Station, where you change lines for Moorgate

<http://www.heathrow.com/transport-and-directions/getting-to-central-london>



8. CONTACT

- If you have any questions in relation to the moot prior to your arrival, or upon your arrival, please contact Kate Felmingham or Karin Troiani on Premoot@foxwilliams.com, or on 07912 273790

Please forward this Information Sheet to all team members!

We look forward to welcoming you soon.

Yours sincerely,

Fox Williams LLP

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